



**Request for City Council Committee Action  
From the Finance Department**

Date: April 7, 2003

To: Ways and Means Committee

Referral to: None

**Subject: (1) Addition of (1) FTE**

**(2) Appropriation Increase for (1) FTE**

**(3) Transfer \$48,000 From MCDA Funds to City's General Fund**

**Recommendation**

1) Approve the addition of (1) Accountant II in the Finance Department.

2) Approve the appropriation increase necessary to fund the addition of (1) Accountant II in the Finance Department. The Fund/Agency/Org is 0100/820/8230.

3) Approve the transfer of \$48,000 from Fund GEN0/340/3425 to 0100/820/8230

**Previous Directives: None**

Prepared or Submitted by: Charles Elliott, Controller, 673-2621

Approved by: Patrick Born, City Finance Officer \_\_\_\_\_

John Moir, City Coordinator \_\_\_\_\_

Presenters in Committee: Patrick Born, Finance Officer, 673-3375

**Financial Impact** (Check those that apply)

\_\_\_ No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

\_\_\_ Action requires an appropriation increase to the Capital Budget

\_\_\_X\_\_\_ Action requires an appropriation increase to the Operating Budget

\_\_\_ Action provides increased revenue for appropriation increase

\_\_\_ Action requires use of contingency or reserves

\_\_\_ Other financial impact (Explain):

\_\_\_X\_\_\_ Request provided to the Budget Office when provided to the Committee Coordinator

**Community Impact** (use any categories that apply)

\_\_\_ Neighborhood Notification

\_\_\_ City Goals

\_\_\_ Comprehensive Plan

\_\_\_ Zoning Code

\_\_\_ Other

\_\_\_X\_\_\_ Not applicable

**Background/Supporting Information Attached:**

The addition of the Accountant II is necessary to provide budget and accounting support to the Minneapolis Community Development Agency (MCDA). The Accountant II will provide a service that was previously performed by a budget/accounting position within the MCDA. That position will be vacated by attrition and subsequently eliminated during 2003. Although budgeted in the City's General Fund, the position's cost will be borne by the MCDA through an expense redistribution. This results in no actual expense to the General Fund.